

DEEP EAST TEXAS REGIONAL ADVISORY COUNCIL

TRAUMA SERVICE AREA – H

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*Angelina County
Nacogdoches County
Polk County
Sabine County
San Jacinto County
San Augustine County
Tyler County*

GENERAL ASSEMBLY COMMITTEE MEETING NOVEMBER 13, 2013 MINUTES

Location: MMCET LUFKIN – Medical Staff Conference Room

Time: 5:00 p.m.

Presiding: Scott Christopher, DETRAC Chair

1. Call to Order

The meeting was called to order by Scott Christopher at 5:12 p.m.

2. Attendance – Collection/Announcement of Proxies

Bonnie Harper (ORA VFD) to Scott Christopher;

Darlene Williams (San Augustine Memorial Hosp.) to Scott Christopher;

Shirley Naquin (Sabine County Hosp.) to Johnny Luman (secondary representative)

3. Introduction of Guests

There were no guests or first-time attendees identified.

4. Review/Approval of September 11, 2013 Minutes ?

The minutes of the September minutes were included in the handout packet. There were no recommended revisions. A motion was made by Dan Kira to accept the minutes as presented. Debbie Polinski provided a second to the motion. There was no opposition.

5. Treasurers' Report – Justin Cude

Total Grants: EMS County \$39,277, EMS RAC \$17,855, & Tobacco \$78,499.00

EMS County Grant receipts to-date \$39,277.00 with expenditures to-date of \$8,579.00 (Dogwood EMS);

EMS RAC Grant receipts to-date \$17,855.00 with expenditures to-date of \$7,356.13; and

Tobacco Grant receipts to-date \$19,612.25 with expenditures to-date of \$6,321.87.

6. 2013-2014 Budget

Mr. Christopher requested an amendment to the current year Tobacco budget for a 2nd TNCC Course, as approved by the Executive Committee earlier today. The amendment would be limited to a maximum of \$3,500.00. Forrest King made motion to amend the budget by taking funds from the 'grants' line item to fund a second TNCC course. A second to this motion was provided by Tim Leonard. The question was raised as to why the RAC was providing the funding for nurses to get TNCC certified. It was explained that this certification is required for trauma designation, and that the tobacco contract dictates that the RAC provide assistance to hospitals obtaining / maintaining trauma designation. After this discussion, the motion carried unanimously.

7. 2013-2014 Calendar

The group was presented meeting calendar with the EPC committee eliminated. There was no opposition.

8. 2013-2014 Agency Representatives

A copy of the current status of agencies submitting their annual representative form was included in the handout packet. Mr. Christopher requested that members submit their Voting Representative forms if they have not already done so.

9. Standing Report on General Assembly Member Attendance

10. A spreadsheet with attendance patterns since September 2012 was provided in the handout packet. The members were asked to review the report for accuracy.

11. Committee Activities – All encouraged to attend
 - ◆ Pre-Hospital – Chris Collier – Deferred to Tim Leonard for update on Trailer Projects. Tim informed the group that the response trailers are ready – Still looking for where to house the trailer. Tim also informed the membership that the trailers can be used at any type of event, incident or exercise – Chris to re-organize committee.
 - ◆ Hospital Acute Care – Jackie Laird – Radio distribution to the hospitals with training by DFW Communication earlier today.
 - ◆ Emergency Preparedness – Connie Blalock – Scott informed the membership that the EPC committee would be disbanded and committee members would transfer to the North Corridor Committee. Bylaws to review elimination.
 - SETRAC Report – Johnathan Vance and Lori Upton presented information concerning the CCC voting for Chair and Vice-Chair. Nominations have gone out with election of the Chair and Vice Chair coming shortly via Survey Monkey. They reported that there will be approximately \$30,000 available to TSA-H for provider projects. The project proposals are due December 6, 2013. First North Corridor meeting had very good attendance. The next meeting will be held in December. There are several areas of readiness concern to be looked at this year. Mass fatality management is being pushed by DSHS. The group was informed of Amber's Attic, which is a surplus of goods and equipment potentially available to the regional providers. RAC Q providers have 1st Right of Refusal for the Amber's Attic inventory.
 - Other topics discussed and presented by Mr. Vance and Ms. Upton included; SNS Exercise planned for 4/2014, NDMS Bed Report, EMResource training, DECON training, EMTrack and the need for training, capabilities and functions categories completion requirement of HPP.
 - Corridor Formation – First project input for funds deadline is 12-6-2013. Fund available for projects is as follows: Supplies \$17,000, Equipment \$10,000 and Travel \$10,000 to \$15,000
 - DSHS Volunteer Management Survey due 11.15.13 – Voting for Chair and Vice-Chair to be completed by 11-1-2013 via Survey Monkey.
 - ◆ Physicians Advisory / QI – Karrie Stanaland – Not Present - Committee has not met. Mr. Christopher announced that we have to get physicians involved some way, because the trauma centers are getting sited for a lack of physician representation in the RAC.
 - ◆ Education / Injury Prevention – Tammy Hanson informed the RAC on several areas of available training: information concerning Diabetes, DETAC website updates, Advance Burn life Support class at Parkland Hospital in Dallas, TX 2/10/2014, International Stroke Conference in San Diego, CA 2/11/2014 and EMResource Basic user monthly webinar training on 11.27.2013. Cyndie Hilliard to help place EMS Education on RAC website.
12. Executive Committee Report – Scott Christopher
 - ◆ Group met earlier today. Topics discussed included: standing reports, Board attestations (completed), TETAF RAC initiative, physician participation(how to get physicians involved), bylaws review (for # of Representative per agency for participation purposes, budget amendment and committee deletion)
 - ◆ Annual (9/1/12-8/31/13) Tobacco Report – Overhead presentation by Scott Christopher.
13. Texas EMS, Trauma & Acute Care Foundation Update (October 2013) – Division Representatives – Handout. Mr. Christopher announced that he got re-elected as the TETAF Secretary.
14. Texas EMS & Trauma Registry Update
Mr. Christopher stated he had no news to report. The State Registry workgroup continues to meet.
 - ◆ Data Management Course – San Antonio – 1.30.14 – Info in the TETAF update.
15. GETAC November Meeting Dates – Fort Worth – Information provided in the handout packet.
16. Trauma Center Designation Update- Hospital Representatives
The following Hospitals announced they were re-designated for Trauma care - Nacogdoches Memorial Hospital, Tyler County Hospital and Sabine County Hospital. Livingston Memorial Hospital reported that they are in the process of re-designation and Lufkin Memorial in the process for initial designation.
 - ◆ The group was reminded that the Uncompensated Trauma Care Application is due 1.15.14.
17. Stroke Center Designation Update – Hospital Representatives – No announcements
18. Chest Pain Center Designation Update – Hospital Representatives – No announcements
19. EMS-Children Survey Participation?
Mr. Christopher Encouraged members invited to perform this survey to participate
20. FEMA Assistance to Firefighters Grant
A handout with information on this grant opportunity was provided in the handout packet.

21. Diluted Bitumen / TransCanada Pipeline
Mr. Christopher opened discussion on the pipeline and the content that will be transported. There was general discussion on upcoming public meetings concerning the safety of this project. The materials are very toxic. Comment was made that materials equally toxic are transported daily on our roadways. The group was informed that this topic is being actively talked about and the providers should get educated on the topic in case the public asks them about it.
22. ID Badge Requirements for Hospitals (SB 945 / SB 62)
A handout of the legislation addressing this topic was provided in the packet. There was brief discussion on the pros and cons of ID badge requirements.
23. EMTF Mobile Assets
A pictorial listing of the multiple mobile assets owned and maintained within EMTF-6 was included in the handout packet. Mr. Christopher encouraged the members to familiarize themselves with these resources available from 2 hours away. Ms. Upton encouraged the members to feel free to call and request the assets when needed.
24. Other Announcements
There were no announcement or other business brought before the group.
25. Next Meeting in January 8, 2014
26. Adjourn – Motion by Tommy Wood to adjourn second by Ken Jobe. The meeting was adjourned at 6:37 p.m.