

# DEEP EAST TEXAS REGIONAL ADVISORY COUNCIL

## TRAUMA SERVICE AREA – H

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### GENERAL ASSEMBLY COMMITTEE MEETING

JANUARY 14, 2015

#### Minutes

Location: Memorial Medical Center Lufkin – Medical Staff Meeting Room

Time: 5:00 p.m.

Presiding: Scott Christopher, DETRAC Chair

1. **Call to Order**

Mr. Scott Christopher called the meeting to order at 5:03 p.m.

2. **Attendance – Collection/Announcement of Proxies**

Mr. Joe Alport (Appleby/Central Hts VFD) to Forrest King.

Ms. Bonnie Harper (Ora VFD) to Scott Christopher.

Mr. Dan Kira (San Jacinto VFD) to Scott Christopher.

Sign-in sheets were passed around the room to record the attendance.

3. **Introduction of Guests**

Around-the-room introductions were held. Individual in attendance for the first time were asked to identify themselves.

4. **Review/Approval of September 17, 2014 Minutes**

A draft copy of these minutes were provided in the packets. Members were provided time to review the minutes. Mr. Ken Jobe made a motion to accept the minutes as presented. Ms. Paulette Wood provided a second to the motion. There was no opposition.

5. **Treasurers' Report – Justin Cude / Peyton Ware**

A summary of each revenue streams income / expense / net income status was circulated through the room for review. A contract spending dashboard was distributed with the Quickbook reports. Mr. Peyton Ware provided a verbal report on the documents being distributed. There were no questions or concerns voiced regarding the Treasurer's Report. Ms. Paulette Wood provided a motion to accept the Treasurer's Report. Her motion was seconded by Mr. Tommy Wood. There was no opposition.

6. **Standing Report on General Assembly Member Attendance**

A spreadsheet listing each agency's attendance pattern since September 2013 was included in the packet for the members to review for accuracy.

7. **Committee Activities**

◆ Pre-Hospital

Ms. Cyndye Hilliard provided the report. She commented that the CE offering today was on Stroke emergencies. She stated that there were three individuals in attendance today.

◆ Hospital Acute Care

Mr. Christopher stated that he does not believe the group has met recently. This committee still needs a Chair. .

◆ HPP North Corridor

- Mr. Ken Jobe provided the report. He announced that the North Corridor group met in December. A meeting calendar is available on the RAC web site. .
- Mr. Jobe stated that the regional Mass Fatality plan has been completed, and he requests that everyone review and provide him feedback. He stated that there were 3 funeral home representatives at the December meeting and provided input to the regional plan .
- Mr. Jobe announced that there are plans for a regional disaster exercise in early April. He informed everyone they need to complete an “extent of play” form to SETRAC. Mr. Peyton Ware will distribute this form to the membership.
- Mr. Jobe stated that the DETRAC and SETRAC WebEOC servers are not going to talk to each other. We will have to use the SETRAC server for ‘medical’ needs and the DETRAC server for all other activities.
- Mr. Christopher commented that the hospitals need further education on the use of the two-way radios they have. He will discuss further with Mr. Brian Loudenslager.
- The membership was informed that EMTrack drills will be common in the future.

◆ Physicians Advisory / QI

The Assembly members were reminded that the Chair position is VACANT! Mr. Christopher he will be developing a data collection tool for the Stroke / STEMI Data Collection project. All were encouraged to build processes to capture and report this data.

◆ Education / Injury Prevention – Tammy Hanson

- Injury Prevention
  - Mr. Christopher announced that the cooperative with the SFA University to produce an ATV safety video has been completed. He will secure a copy and display the video at the next meeting.
  - The group discussed what the next RAC prevention project should target. All agreed that early heart attack and stroke recognition were good and timely topics.
- Education
  - There are multiple opportunities listed on the DETRAC web site. Ms. Hanson continues to have computer compatibility issues with her new hardware and the DETRAC web site.

◆ Ad-Hoc Grant Review Recommendations

The Assembly members were informed by Mr. Christopher that this committee needs to meet soon. The RAC has only received one tobacco grant installment at this point.

8. **Executive Committee Report**

Mr. Christopher stated that subjects covered in today’s Executive committee meeting were regional plan update, TETAF strategic RAC Division initiative, increasing physician participation, and the Stroke/STEMI data collection project. New business included discussion on EMS eligibility report and cardiac systems of care.

9. **Texas EMS, Trauma & Acute Care Foundation Update**

The Assembly members were informed that the January 2015 TETAF Update can be found on the [www.tetaf.org](http://www.tetaf.org) web site. Mr. Christopher reviewed a TETAF handout titled ‘Texas Trauma and Emergency Health Care Systems’. TETAF has distributed this informational letter to educate stakeholders and legislators. Mr. Christopher announced that February 17<sup>th</sup> will be the EMS / Trauma day at the State capitol. Everyone is encouraged to participate. Mr. Peyton Ware provided a summary of the RAC Chairs / Executive Directors meeting that he attended in San Antonio recently.

10. **Texas EMS & Trauma Registry Update**

Mr. Christopher said that 100% agency compliance will be expected by DSHS beginning January 1, 2016. There will be no EMS Affidavit process after this date.

11. **GETAC November Meeting Notes**

The 7 pages of meeting notes were included in the member's handout. The members were encouraged to review the notes and contact Mr. Christopher if they had any questions.

12. **Trauma Center Designation Update- Hospital Representatives**

There were no reports, needs or concerns announced.

Mr. Christopher commented that the Uncompensated Care grant application is now open.

13. **Stroke Center Designation Update – Hospital Representatives**

There were no reports, needs or concerns announced.

14. **Chest Pain Center Designation Update – Hospital Representatives**

There were no reports, needs or concerns announced.

15. **Peri-Natal Designation / Alignment**

Mr. Christopher informed the group that the development of aligning the Peri-natal programs within the RAC boundaries is in process. Those stakeholders are wanting to align their regions with Public Health regions.

16. **Other Announcements**

- ◆ Mr. Christopher commented that the “Just Drive” prevention materials are available on the TETAF web site.
- ◆ Mr. Christopher reported a presentation on a pediatric resuscitation system will be provided at the next meeting.
- ◆ The members were informed that a new air medical provider has opened a base in Nacogdoches. First Flight is a fixed wing program staffed with an RN and EMT crew. Mr. Ken Jobe commented that the aircraft needs a 4,000 foot runway to land/take-off.

17. **Next Meeting**

The Assembly members were informed that the next meeting is planned for March 11, 2015.

18. **Adjournment**

With no further discussion or business, a motion to adjourn from Mr. Forrest King, with a second to the motion by Ms. Candace Nerren. The meeting was adjourned at 5:58 p.m.