

DEEP EAST TEXAS REGIONAL ADVISORY COUNCIL

TRAUMA SERVICE AREA – H

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Angelina County
Nacogdoches County
Polk County
Sabine County
San Jacinto County
San Augustine County
Tyler County

EXECUTIVE COMMITTEE MEETING

March 30, 2022

ZOOM in: <https://us06web.zoom.us/j/812764708685?pwd=cDQzeEnIQ2JpRng3UIR0dTMra2NwQT09>
Meeting ID: 812 7647 0685 1-346-248-7799 Passcode: 207106

MINUTES

Location: ZOOM
Time: 2:30 p.m.
Presiding: Scott Christopher, DETRAC Chair

STANDING AGENDA ITEMS

1. Call to Order

The meeting was called to order on the Zoom platform – 2:34 pm by Scott Christopher.

2. Attendance – Review of Attendance Spreadsheet / Collection/Announcement of Proxies

Mr. Christopher announced that Karen Pollard would serve as proxy for Thomas Brown. A reconciliation of all attendance was performed. Mr. Christopher stated that DETRAC will review the attendance records to determine the number of times members have used a proxy within the fiscal year. A DETRAC Executive Committee Attendance Record will be maintained in the DETRAC offices.

3. Introduction of Guests

There are no new guests.

4. Review/Approval of November 10, 2021 Minutes

Members reviewed the minutes prepared by Carmen Stuck. Jim Speier and Jonathon Walker made a motion to approve the minutes. There were no oppositions and the minutes will be posted to the website and filed in the DETRAC office.

5. Treasurers' Report – Justin / Scott

◆ Status of Various Funding Sources (EMS County, EMS RAC, Sys&Dev) – Scott

- Mr. Christopher shared a copy of the profit and loss reports for EMS County, EMS RAC, and Sys&Dev. Members were able to see what has been spent from each one. Mr. Christopher informed members that with the remaining funds in the EMS RAC and system and development funding streams that we would be allotting a certain amount for manager's salary, educational opportunities and agency grant funding. A large portion of funds will be used for TNCC courses and instructor pay. DETRAC's cost for the TNCC course is \$75.00 per student + books. Some of the TNCC expenses are already reflected in the financial reports. If there is interest in holding a burn class or a "Bob Page Course" DETRAC may put a portion of funds toward those courses. Courses taught by Bob Page will cost between \$3,000 and \$4,000. The largest portion of System and Development funds will be used for Needs Assessment Grant funding.

Mr. Christopher announced that one of our agencies has already turned in documentation needed for EMS County (Pass Thru) and collected their funds. The last day for each county to turn in receipts is July 31st. This will give DETRAC 30 days to get all documentation scanned and turned in to DSHS.

◆ Ad-Hoc Grant Review Committee and Needs Assessments

- Mr. Christopher announced that an Ad-Hoc meeting for the 1st round of Needs Assessments had been held on February 9th. There was \$25,519.00 in grant awards given out. There are a few agencies that have not turned in receipts yet and they need to get those in as soon as possible with April 15th being the final day. DETRAC is now accepting Needs Assessment Requests for round 2 and all requests are due by April 15th. The Ad-Hoc Meeting for Round 2 will be held at Nacogdoches County EMS on April 20th at 10:00am. Mr. Christopher expressed that the RAC plans to keep Needs Assessment Grant funding around \$40,000 for the year.

◆ Local Project Grant Update (127 backboards)

- Jonathon Walker stated that there were still around 60 backboards left in the warehouse. Many agencies have not requested a backboard and there seems to be a low demand for them. Only 6 of our member agencies have picked up boards.

Mr. Christopher encouraged anyone who needs boards to get them at their earliest convenience.

6. Sub-Committee Planning

◆ Perinatal / Maternal-Child – Jamie Lee

- Ms. Jamie Lee announced that there will be a RAC Perinatal meeting at 4:00pm today. She will be discussing with her team that the state is looking for ED nurses that have experience working in Labor and Delivery to join a hypertension committee. DSHS has also stated that ER staff are to ask all female hypertension patients if they have given birth in the last 2-6 weeks in case there is a chance of hemorrhage.
- Ms. Lee announced that Nacogdoches Memorial has a new Women's and Children's Director, Misha McCauley. Ms. McCauley is very excited to be at Nacogdoches Memorial and is planning to be involved in the RAC.
- Ms. Lee informed the members that the Fetal Monitor Instructor course will take place in the next few months.

◆ Pre-Hospital – Chair – Jonathan Walker

Mr. Walker announced that a continuing education course covering Sepsis has been emailed to all EMS agencies. Everyone who completes the course should email their test results to Jonathon and he will get their certificate sent to them.

◆ Hospital Acute Care – Chair – Thomas Brown

Mr. Brown was unable to attend the meeting and Karen Pollard acted as his proxy. Ms. Pollard stated that there will be an Acute Care Meeting in 2 weeks and they will discuss burn practices. Mr. Christopher informed everyone that DETRAC is included in SETRAC's burn plan. SETRAC has approximately 58 burn beds in our district. In the event that our area was to experience a disaster that resulted in a large amount of burn victims we need to be prepared to house them. Mr. Christopher asked the group if there was any interest in a course that would train nurses on how to deal with those victims. Mark Brown stated that he is going to ask one of his nurses who recently took the course what she thought about it and report back to the group.

◆ HPP North Corridor – Stephen Bennett/ Michael Rankin / Gary Litton

Mr. Bennett announced that there will be a functional exercise held on April 12th and some of our area hospitals will be in attendance. The exercise will consist of 15-18 simulated patients arriving at the hospital. Nursing students will be helping with the simulation.

Mr. Christopher announced that the CEO for SETRAC, Darrell Pile, has retired and Lori Upton is the interim CEO until a replacement is hired.

Johnny Luman shared that Sabine County Hospital is considering holding an MCI Course in the fall. They will most likely make it a regional exercise or a functional course.

◆ PI / Physicians Advisory – Scott Christopher

Nothing to report at this time.

◆ Inj. Prev. /Education – Shere Beguin

Ms. Beguin will be giving her report at today's General Assembly Meeting.

Mr. Christopher stated that 59 nurses attended the TNCC courses that were held by DETRAC. The Lufkin course had 23 students and the Nacogdoches course had 36. There are a few attendees that have not yet completed the test, but they have a few days left to get that finished. The courses offered were able to meet the hospitals demand at this time. Another TNCC course may be offered in December.

OLD BUSINESS

7. Executive Board Activities / Report

There are no new activities to report.

8. Trauma / Acute Care Regional Plan Announcements / Revisions

Mr. Christopher announced that there is nothing to report at this time and that Carmen will inform the group of any updates as they come up.

9. CISM Report – Nothing new to report.

10. Bylaw Revisions

Mr. Christopher informed the group about a conversation between him and Indra Hernandez with DSHS regarding unspent EMS County Funds. Mr. Christopher emailed Ms. Hernandez to see where the money would go in the event that a county was unable to spend their entire allotted amount and if it was able to go towards a RAC project or to another eligible provider. Ms. Hernandez replied that the eligible agency would have to give permission to the RAC to do so.

Justin Cude suggested that DETRAC create a written agreement for agencies to sign stating that they are surrendering the funds to the RAC if they are unable to spend them or have not met the required member criteria.

Mr. Christopher is going to continue discussing the matter with Ms. Hernandez and ask if a written agreement would be possible.

11. SB500 Projects (\$26,356) – Wristbands

Mr. Christopher announced that the Wristband Project seems to be going well, but we do have one agency that has still not picked up their supply of wristbands.

12. COVID Activities

No new updates.

13. CARES Registry

Mr. Christopher announced that CARES received funding from the state for the year but it is still a voluntary program.

14. RAC Self-Assessment

Mr. Christopher announced that the RAC Self- Assessment is still a work in progress and that DSHS is trying to make it more user friendly. There are monthly conference calls being held to review the draft of the self-assessment before it is officially launched.

15. EMS Recruitment Money (1.1M/ yr.)

Mr. Christopher shared that there is no news at the local and regional level. A state workgroup made up of RACs and state organizations is still building a model on the project. No money has become available to EMS students at this time.

NEW BUSINESS

16. 2nd Quarter Financial Status Report

Mr. Christopher stated that the 2nd Quarter FSR had been completed and approved by the state.

17. EMS County Report and Compliance

Mr. Christopher announced that DETRAC received confirmation that the EMS County Reports that were submitted for 2020-2021 have been reviewed by DSHS and were approved.

OTHER

18. Announcements

◆ Jonathon Walker announced that he is waiting to hear from the state on what needs to be done to possibly reinstate the Nacogdoches County Emergency Program. Mr. Walker is planning to earn a license to become an EMS educator.

19. Adjourn

The meeting adjourned at 3:26 pm