

DEEP EAST TEXAS REGIONAL ADVISORY COUNCIL

TRAUMA SERVICE AREA – H

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Angelina County
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EXECUTIVE COMMITTEE MEETING

July 13, 2022

MINUTES

Location: CHI Lufkin Memorial
Time: 3:00 p.m.
Presiding: Scott Christopher, DETRAC Chair

STANDING AGENDA ITEMS

1. Call to Order

The meeting was called to order at 3:08 pm by Scott Christopher.

2. Attendance – Review of Attendance Spreadsheet / Collection/Announcement of Proxies

A reconciliation of all attendance was performed. A DETRAC Executive Committee Attendance Record will be maintained in the DETRAC office.

3. Introduction of Guests

There are no new guests.

4. Review/Approval of March 30, 2022 Minutes

Members reviewed the minutes prepared by Carmen Stuck. Stephen Bennett and Johnnie Luman made a motion to approve the minutes. There were no oppositions and the minutes will be posted to the website and filed in the DETRAC office.

5. Treasurers' Report – Justin / Scott

◆ Status of Various Funding Sources (EMS County, EMS RAC, Sys&Dev) – Scott

- Mr. Christopher discussed the profit and loss reports for each of the funding streams and reviewed expenses from the last 2 months. Members were given a copy of the report and were able to see what has been spent. Expenses include the Bob Page Course, grant awards, and operational expenses. There is approximately \$3,400 left in EMS RAC at this time. DETRAC has budgeted expenses that will most likely bring the account to 0.00. If funds allow the RAC Chair will travel to Austin to attend GETAC. The System and Development funding stream is now at a zero balance.

◆ DETRAC Manager pay raise

- Mr. Christopher reported that the pay raise for Carmen Stuck that was discussed during the May Executive Committee meeting has now been implemented.

◆ FY 2023 Funding

- Mr. Christopher announced that DETRAC will receive \$182,975 from DSHS for the 2022-2023 fiscal year. There is an overall increase of \$14,832 from last fiscal year with \$85,000 being assigned to EMS County.

◆ FY 2023 Budget Development Plan

- Mr. Christopher encouraged members to be thinking about things that they would like to add to next year's budget. There is around \$30,000 to purchase needed items and classes. The budget will be presented at the next General Assembly meeting in order to allow committee members time to submit their needs and suggested expenses.

6. Sub-Committee Planning

◆ Perinatal / Maternal-Child – Jamie Lee

- Ms. Jamie Lee announced that there will be a RAC Perinatal meeting at 4:00pm and the group will discuss upcoming perinatal events and AWONN staffing standards.
- Ms. Lee will be teaching a Fetal Monitoring Course on August 3rd and AWONN will hold a forensic nursing class on July 16th.

◆ Pre-Hospital – Chair – Jonathan Walker

- Mr. Walker announced that there will be a continuing education course for EMS held at 4:00 in the CHI Med Staff Meeting Room.
- Mr. Walker expressed that the enrollment for the Bob Page course is low and encouraged more people to sign up. EMS CE will be awarded for the course, but nursing CE is not available.

◆ Hospital Acute Care – Chair – Thomas Brown

- Mr. Brown announced that the acute care sub-committee will meet at 4pm to discuss upcoming courses.
- Mr. Brown reported that he would like to have our area nurses attend the ABLIS course instructed by UTMB Galveston. This course would cost \$150 a head. There are also many nurses needing the TNCC course and requesting that TNCC be offered again soon.
- Gary Litton informed members that EMResource has not had any changes within the last 10 years and that SETRAC would like to form a group to discuss standardizing EMResource in our hospitals as well as make a few needed changes. SETRAC would like to add an “active threat” tab that would allow hospitals to make everyone aware in the event of an active shooter or threat. SETRAC would like to interface all assets across the state and let hospitals know the status of air medical and make them aware of which companies are already on a call and unavailable to take patients.
- ◆ HPP North Corridor – Stephen Bennett/ Michael Rankin / Gary Litton
 - Mr. Litton announced that Stephen Bennett is the New North Corridor chair and Janay Yancy is the new Co-Chair. Ms. Yancy has been with Tyler County Hospital for 28 years. All chairs and SETRAC met on Monday.
- ◆ PI / Physicians Advisory – Scott Christopher
Nothing to report at this time.
- ◆ Inj. Prev. /Education – position open
 - Mr. Christopher announced that DETRAC is still looking for an Injury Prevention / Education Chair. He encouraged all members to submit nominations for this position or volunteer if interested.

OLD BUSINESS

7. Executive Board Activities / Report

There are no new activities to report.

8. Trauma / Acute Care Regional Plan Announcements / Revisions

There is nothing to report at this time and that Carmen will inform the group of any updates as they come up.

9. CISM Report – Zero activations since last quarter

10. Bylaw Revisions

- Mr. Christopher informed the group that any revisions to the bylaws will be deferred to the September meeting. He encouraged members to let DETRAC know if changes are needed.
- DETRAC is still waiting for a reply from the DSHS legal team regarding unused county funds. Updates will be shared with members as they are received.

11. SB500 Projects (\$26,356) – Wristbands

Mr. Christopher reminded hospital staff to inform all personnel not to remove the wristband.

12. COVID Activities

Mr. Litton reported that COVID numbers are up but there are little to no hospitalizations due to COVID. Everyone has plenty of HPP at this time.

13. RAC Self-Assessment

No new business

14. EMS Recruitment Money (1.1M/ yr.)

Mr. Christopher shared that EMS Recruitment money will be available in September. Rules and Guidance for the program will be discussed as it becomes available.

15. Manager Evaluation Process- Mr. Christopher reported that Carmen Stuck’s employee evaluation will take place soon.

NEW BUSINESS

16. Internet / Phone Change – Mr. Christopher informed members that DETRAC was no longer able to use the City of Lufkin’s internet server and must purchase their own internet. Mr. Christopher presented internet provider quotes from Consolidated and Suddenlink. Members agreed that Suddenlink is the best choice due to internet speed and price.

17. Tourniquet Distribution– Mr. Christopher announced that the RAC has received the tourniquets that were purchased and asked for suggestions from members on how to distribute them.

18. DSHS Narrative Report for 9.1.2021 – 8.31.2021 Funds-

Mr. Christopher shared the DSHS Narrative Report that DETRAC submitted for this fiscal year.

OTHER

19. Announcements

No new announcements.

20. Adjourn

The meeting adjourned at 4:00pm