

DEEP EAST TEXAS REGIONAL ADVISORY COUNCIL

TRAUMA SERVICE AREA – H

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Angelina County
Nacogdoches County
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EXECUTIVE COMMITTEE MEETING

September 15, 2021

ZOOM in: <https://us06web.zoom.us/j/86590370910?pwd=c1I3bHRlVGNxWDhkY0R3L2taWWVTUT09>

Meeting ID: 865 9037 0910 1-346-248-7799

Passcode: 981364

MINUTES

Location: ZOOM Conference
Time: 2:30 p.m.
Presiding: Scott Christopher, DETRAC Chair

STANDING AGENDA ITEMS

1. Call to Order

The ZOOM teleconference platform meeting was called to order at 2:32 pm by Mr. Christopher.

2. Attendance – Review of Attendance Spreadsheet / Collection/Announcement of Proxies

Mr. Christopher announced that there were no reported or received Proxies. A reconciliation of all in attendance was performed. A DETRAC Executive Committee Attendance Record will be maintained in the DETRAC offices.

3. Introduction of Guests

There were new attendees or guests identified being on the call.

4. Review/Approval of July 14, 2021 Minutes

Mr. Christopher announced that the 'draft' minutes were not ready for review. The draft will be sent to committee members electronically for review / edit / approval.

5. Treasurers' Report – Justin / Scott

◆ Status of Various Funding Sources (EMS County, EMS RAC, Sys&Dev) – Scott

Mr. Christopher reviewed each of the funding sources and pointed out that each and all of the funding sources for 20/21 had a final balance of \$0.00 to spend. He further reported that these spending reports have been received and approved by DSHS.

◆ Grants Review Round 2 Close-out Summary

The committee members were informed that an additional payee was added to the Round 2 funding plan. There were funds found to be spent at near the deadline. Originally Woodland Heights hospital was not funded in the Round 2 funding. Mr. Stephen Bennett was contacted and was able to re-engage his purchase and claimed the \$2,304 as originally requested. No other Round 2 changes from what was reported in July.

◆ Local Project Grant Update (127 backboards)

The DETRAC received \$11,571 for LPG spending. These funds have been utilized to purchase long spine boards for the EMS providers and hospitals. The spine boards have been delivered and being housed at Nacogdoches County EMS. There is a plan to label and distribute as soon as possible.

6. Sub-Committee Planning

◆ Perinatal / Maternal-Child – Jamie Lee

Ms. Lee announced they will meet via teleconference today. There is a lot of COVID data being shared. Ms. Lee states most of the facilities have completed their designation processes.

◆ Pre-Hospital – Chair – Jonathan Walker

Mr. Walker stated that there is no plan for a CE presentation today. He stated he may try to put together a 'do-it-yourself' CE opportunity that the providers can attend at their leisure and own pace.

◆ Hospital Acute Care – Chair – Thomas Brown

Reported away from the phone momentarily. Will report later.

◆ HPP North Corridor – Michael Rankin / Gary Litton

No report provided.

◆ PI / Physicians Advisory – Scott Christopher

No special / requested case activities to report.

◆ Inj. Prev. /Education – Shere Beguin

Mr. Christopher announced that Ms. Beguin contacted the DETRAC recently and reported that her new job with UT Health Air 1 in Tyler is allowing her to continue attending DETRAC meetings. She volunteered to continue to serve as Subcommittee chair for this committee. Mr. Christopher will follow up with Ms. Beguin to insure that this is the plan moving forward.

- Follow-up: Bob Page – Jonathan Walker and Forrest King reported great attendance at all three courses ... 68 at 12-lead course, 56 at capnography course, and 54 at the stethoscopy course. Mr. King and Mr. Walker were thanked for their coordination of these courses.
- Follow-up: CISM – Mr. Walker announced he provided EMS CE to 15 providers. There were also 4 Nursing providers receiving Nursing CE.

OLD BUSINESS

7. Executive Board Activities / Report

The Executive Board has not met and there is nothing to announce or report.

8. Trauma / Acute Care Regional Plan Announcements / Revisions

There are no significant revisions to announce / report / edit.

9. CISM Report

Mr. Christopher stated that there have been no CISM Debrief activations of the DETRAC team since last meeting in July.

10. Bylaw Revisions

The committee discussed that there were no know requested / desired changes to the Bylaws. Mr. Christopher will send the latest version of the Bylaws to the membership for review and suggestions. A formal review of the Bylaws will be performed at the November DETRAC meeting.

11. SB500 Projects (\$26,356) – Wristbands

Mr. Christopher and Carmen Stuck have been searching for standard operating procedure, policy/procedure already existing for the DETRAC to use as a template for wristband operational guidance. Mr. Christopher states they have been very unsuccessful finding anything on the internet, and other RAC leaders in Texas do not have any templates to share. The DETRAC office will continue to create this guidance and move the wristband project forward. Mr. Christopher announced that the DSHS announced that the wristband numbers will soon be added as a data field to the EMS and Trauma state registries.

12. DETRAC Web Page

Ms. Sondra Wilson announced that Ms. Stuck, Darlene Williams and herself have been working with Massey Media to upgrade and re-develop the DETRAC website. Mr. Christopher stated that an upgrade of the platform so that the web page is viewable on mobile devices was needed. Ms. Wilson stated that all deliverable have been provided to Massey Media. It is anticipated that the 'new' web site will be available for the membership review soon.

13. COVID Activities

The group discussed the recent opening of the COVID Outpatient clinic in Nacogdoches. The physician order form is / will be available on the DETRAC web site. Mr. Jimmy Ragsdale announced that Dedicated Medical Center and Urgent Care in Lufkin also provides outpatient COVID therapeutic medication services.

14. CARES Registry

Mr. Christopher announced that there has been little to no known movement of the CARES (Cardiac Arrest) registry at the regional or state level. This agenda will be kept on the agenda for future discussion.

15. TETAF Legislative Priorities – “Preserve and Increase Funding for Regional Healthcare Systems”

TETAF continues to monitor Legislature activities during these Special Sessions this summer. They continue to seek opportunities to secure/protect/add funding for providers and RACs.

16. ENA Emergency Severity Index Course Opportunity

Ms. Stuck reported that several of the un-used triage course spots have been re-distributed to facilities that demonstrated high-level completions. Ms. Stuck will follow-up with the facilities to insure that all the spots are claimed.

NEW BUSINESS

17. Pediatric National Readiness Survey Compliance, RAC specific

The committee members were informed that 5/8 (63%) of our region's hospitals completed the survey. The national response was 71% and the Texas response rate was 51%.

18. 2021-2022 Budget Review / Approval

A draft budget for the period September 1, 2021 through August 31, 2022 was presented to the committee members. Each budget line item was reviewed and discussed. It was noted that inadequate funds were entered into the 'hospital education' section. The group discussed ways to decrease spending in the 'hospital education' section to afford more funds (>\$13,000) in the Grant Need Assessments budget. The group agreed to move from two to one TNCC course offering during the budget cycle, and to eliminate the \$5,000 specifically budgeted for Advanced Burn Course and use the generic \$2,000 allotments to cover any burn course scholarships. There were no other areas requiring discussion. Mr. Christopher will make the recommended changes and present the budget for General Assembly review and approval this afternoon.

19. Board Nominations / Elections (Vice-Chair / Treasurer)

Mr. Christopher informed the committee members that the DETRAC Bylaws call for nominations / elections for the Vice-Chair and the Treasurer positions during odd-numbered years. He further stated that no one has notified the DETRAC office to announce their disagreement to be nominated.

- ◆ Mr. Justin Cude nominated Ms. Sondra Wilson to be re-elected to the position of Vice-Chair. Mr. Johnny Luman provided a second to this motion. There were no additional nominations. There was no opposition to the motion. The committee congratulated Ms. Wilson for her election to serve two more years as DETRAC Vice-Chair.
- ◆ Mr. Monty Cartwright nominated Mr. Justin Cude to be re-elected to the position of Treasurer. Mr. Jonathan Walker provided a second to this motion. There were no additional nominations. There was no opposition to the motion. The committee congratulated Mr. Cude for his election to serve two more years as DETRAC Treasurer.

20. DSHS 2nd Narrative Report

The committee members were provided a handout of the Narrative Report recently submitted, accepted and approved by DSHS. The report covered spending of EMS RAC May 2020 and EMS RAC September 2020; and was reviewed by committee with Mr. Christopher leading the review. Ms. Stuck was commended for the quality and inclusive report she constructed. There were no recommended changes/edits/additions.

OTHER

21. Announcements

- ◆ SETRAC Preparedness Symposium – Mr. Johnny Luman asked if the symposium scheduled in Galveston this October is still planned to occur and will it continue to be a face-to-face conference. Mr. Thomas Brown stated that he was informed by SETRAC personnel last week that the symposium was still planned, and will be face-to-face.

22. Adjourn

With no further business to discuss, the ZOOM platform meeting was adjourned at 3:30 p.m.